

No. TD-2024/ 624  
Chandigarh Administration  
Department of Tourism

Chandigarh, dated the 12.03.24

To


All the Stake Holders,  
Chandigarh Administration

**Subject:- Draft Recruitment Rules of Group 'C' (Ministerial Posts) in the Department of Tourism, Chandigarh Administration.**

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Enclosed please find draft Recruitment Rules for Group 'C' (Ministerial Posts) in the Department of Tourism, Chandigarh Administration which are self-explanatory.

2. You are requested to send your comments/objections, if any, on the above mentioned draft Recruitment Rules, to this department, within 30 days. Thereafter, it shall be presumed that you have no comments/objections to offer in the matter and further action will be taken accordingly.

  
Section Officer,  
for Secretary Tourism,  
Chandigarh Administration.



Chandigarh Administration  
Tourism Department

NOTIFICATION

The 12.03, 2024

No. TD-2024/ 625 In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India read with Ministry of Home Affairs Notifications bearing No. S.O. No. 3267 dated 01.11.1966 and G.S.R 230 (E), dated 29.03.2022, the Administrator, Union Territory, Chandigarh is pleased to make the following rules for regulating the method of recruitment to Group 'C' (Ministerial Posts) in the Department of Tourism, Chandigarh Administration namely:

1. **Short title and commencement:** (1) These rules may be called the Tourism Department, Union Territory, Chandigarh Group 'C' (Ministerial Posts) Recruitment Rules, 2024.  
(2) They shall come into force on the date of their publication in the official gazette.
2. **Application:**  
These rules shall apply to the posts specified in column No.1 of the Schedule annexed to these rules.
3. **Number of posts, Classification & scale of pay: -**  
The number of posts, their classification and the scales of pay attached thereto shall be as specified in Columns (2) to (4) of the said schedule annexed to these rules.
4. **Method of Recruitment, age limit and other qualifications: -**  
The method of Recruitment, Age limit. Qualification and other matters connected thereto shall be as specified in Column no (5) to (13) of the said schedule
5. **Disqualifications: -** No person,  
(a) who has entered into or contracted a marriage with a person having a spouse living, or  
(b) who, having a spouse, living, has entered into or contracted a marriage with any person,  
shall be eligible for appointment to the said post.  
Provided that the Administrator, Union Territory, Chandigarh may, if satisfied, that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing exempt any person from the operation of this rule.
6. **Powers to Relax:-** Where the Administrator, Union Territory, Chandigarh is of the opinion that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules in respect of any class or category of persons.
7. **Savings:-**  
Provided further that nothing in these Rules shall affect reservations, relaxation of age limit and other concessions required to be provided for Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

# TOURISM DEPARTMENT, CHANDIGARH ADMINISTRATION

## Draft Recruitment Rules for Group 'C' (Ministerial) Posts

### SCHEDULE

Name of Post	Number of Posts	Classification	Scale of Pay	Whether Selection or non-selection	Age limit for direct recruitment	Education and other qualification required for direct recruitments	Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees	Period of probation	Methods of recruitment whether by direct recruitment or by promotion/Deputation/ and %age of vacancies to be filled by direct recruitment	In case of recruitment by promotion/deputation/ transfer to be made	If a DPC exists what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.	13.
Guide-cum-Clerk	01 (subject to variation depending upon the work load)	Central Civil Services Group 'C'.	Level 2 in the pay matrix as per 7 <sup>th</sup> CPC. (Rs.19,900-63,200/-)	Not Applicable	Age: Between 18 years to 27 years Age relaxation available as per instructions issued by Govt. of India from Time to time.  Note:- The crucial date for determining the age limit shall be the closing date for receipt of	<b>Essential Qualification:</b> Graduation from a recognised University along with One Year Diploma in Tourism & Travel Management from a recognised institute and a six months Diploma in Computer Applications	Not applicable.	Two years	By direct recruitment only.	Not applicable	<b>Proposed Group "B" DCC:</b> (i) Secretary : Chairman Tourism, Chandigarh Administration  (ii) Director Tourism, Chandigarh Administration  (iii) A gazetted Officer representing Social Welfare Department, UT, Chandigarh : Member  (iv) A Gazetted Officer	Not applicable



				<p>application from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&amp;K State, Lahaul&amp;Spiti District and Pangl Sub-Division of Himachal Pradesh, Andaman &amp; Nicobar or Lakshadweep</p>	<p>from a recognised institute. Six months diploma in any foreign language from a recognised institute and proficiency in English, Hindi and Punjabi language</p>				<p>from Department of Personnel, Chandigarh Administration Member.</p>	
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