

It is requested to submit objections/suggestions on the below draft Bed & Breakfast Policy within 7 days i.e. till 14.04.2026. Objections/suggestions may be submitted on the email i.e. at chdtourism123@gmail.com or in hard copy in the office of Director Tourism, U.T., Chandigarh at 4th Floor, Tourism Department, Paryavaran Bhawan, Sector 19, Chandigarh.

Bed & Breakfast Policy for Chandigarh

1. **Short title, extent, commencement and application** (1) This policy may be called The Chandigarh Bed and Breakfast policy.

(2) It extends to the whole of the Union Territory of Chandigarh.

(3) It shall come into force at once.

(4) It shall not apply to other types of transient accommodation such as hotels, motels, guest-houses, boarding, lodging, houses, etc.

2. **Definitions**:-In this policy, unless the context otherwise requires-

- (a) "appellate authority" means the Secretary Tourism, U.T., Chandigarh or any other officer appointed by the Government
- (b) "applicant" means the owner of the establishment who applies for registration.
- (c) "bed and breakfast" means providing lodging and food services to the guest in the establishment;
- (d) "certificate of registration" means a certificate issued by Tourism Department, U.T., Chandigarh showing the registration of an establishment;
- (e) "classification committee" means a committee constituted by the prescribed authority for inspection and evaluation of the services at the establishment and classification thereof;
- (f) "directory" means a directory of registered establishments,
- (g) "establishment" means a residential premises registered where guests are provided bed and breakfast on payment;
- (h) "family" means the owner of the establishment and includes his spouse, parents and children and other close relations residing in the establishment;
- (i) "Government" means the Chandigarh Administration;
- (j) "Guest" means a person residing temporarily in the establishment;
- (k) "Local Authority" means Tourism Department, U.T., Chandigarh and includes any other government body that provides services like water, electricity, etc;
- (l) "owner" means owner of the establishment and includes the person who for the time being is authorised by him to be in-charge the management of the establishment;
- (m) "Prescribed" means prescribed by rules made under this policy;
- (n) "Prescribed Authority" means a person or authority appointed by the Chandigarh Administration under this policy;
- (o) "Register" means a register or computerised record in electronic form maintained by the owner containing the prescribed particulars of the guests;

- (p) "Room" means a bed-room with not more than two beds and provision for extra beds for children accompanying the guest;
- (q) "Rule" means rule made by the Government under this policy;
- (r) "Touting" means enticing, misguiding or coercing for shopping, accommodation, transportation, sight-seeing or pestering for any particular premises, person, establishment, dealer or manufacturer with consideration of personal benefit.

CHAPTER II

REGISTRATION AND CLASSIFICATION OF BED AND BREAKFAST ESTABLISHMENTS

3. **Registration** (1) Any owner intending to let out his residential premises to the guest or guests, may apply for registration thereof as an establishment to the prescribed authority, in such form and manner along with the registration fees as may be prescribed.

(2) The residential premises to be registered as establishment under this policy shall conform to the following conditions, namely:-

- (a) that the residential premises is purely a residential unit and it is not mandatory for the family to physically reside in the establishment;
- (b) that the owner shall let out to the guests up to 8 rooms or more per homestay unit;
- (c) that each bedroom has an attached bath-room and Wet Commode and adequate arrangement for water and power supply, proper ventilation and lighting, suitable furniture and other facilities;
- (d) that the premises is in a good state of repair and the required standard of hygiene, cleanliness and safety including fire safety is maintained;
- (e) that the premises has adequate parking facility either within it or in its vicinity;
- (f) that the premises has been recommended by the classification committee for its registration as an establishment under this policy.
- (g) any other condition which may be prescribed.

(3) The prescribed authority shall transmit the application received to the classification committee constituted by it in the manner prescribed, for its comments and report.

(4) The classification committee on inspections of the premises of an applicant shall point out the deficiencies, if any. Such deficiencies will have to be rectified by the applicant within the stipulated time, to the satisfaction of the committee. Failure to do so will result in rejection of the application.

(5) The classification committee shall after such enquiry or inspection as it may think proper take a view about the eligibility or otherwise of the premises for registration.

(6) The classification committee upon its evaluation of the standard of food and facilities and services available vis-a-vis the prescribed checklist, classify the establishments into categories prescribed.

(7) The classification committee shall submit a report to the prescribed authority on points mentioned sub-point (5) and (6).

(8) On receipt of the report of the classification committee, the prescribed authority shall, on being satisfied about the correctness of the report, register the premises of the owner in such manner as may be prescribed and issue a certificate of registration in the form prescribed. This certificate shall be valid for a period of three years unless earlier revoked.

(9) The entire process of grant of registration of a premises shall be completed within a period of one month from the date of receipt of application and the applicant shall be informed about the result.

(10) The prescribed authority shall maintain a directory of the establishments for the purpose of this Act, in the form of prescribed.

4. Evaluation and certification of food, etc. Evaluation and certification of food and other services or amenities provided by an establishment under this policy shall be the function of the classification committee and it may in the discharge of this function or any other function assigned to it under this policy, utilise the services of an authorised agency for purposes of inspection of the establishments from time to time.

5. Disqualification for registration. - An establishment shall be disqualified for registration under this Policy,-

- (a) if its owner is convicted of an offence punishable with imprisonment exceeding one month;
- (b) if its owner is an undischarged insolvent; and
- (c) if name of the establishment stands removed from the directory under this policy.

6. Obligations of the owner.-The owner of an establishment shall

- (i) maintain a register or computerised record in electronic form giving detailed particulars as prescribed, of the guests and keep the same readily available for inspection at all times. The register shall have to be renewed on year-to-year basis and preserved for such period as may be prescribed;
- (ii) Send information of the guests staying in the establishment to the local authority concerned and the police every fortnight on the 15th and last day of every month;
- (iii) obtain verification of the employees in the establishment by the police;
- (iv) maintain establishment in a good state of repair and cleanliness and fit for habitation of guests at all times and shall comply with any rules respecting standards of health, hygiene and safety including fire safety;
- (v) display at a conspicuous place in the establishment the certificate of registration, type of food offered, the schedule of charges for the accommodation and food, names of employees and time of checking out;
- (vi) provide good quality food prepared in hygienic conditions;
- (vii) inform the guests in advance of the type of accommodation; facilities and food offered, the rates charged, time of opening and closing of the establishment, etc;
- (viii) provide the food and facilities to the guests as promised; and

(ix) inform the prescribed authority within a week of the changes, if any, in the facilities at the establishment as approved at the time of registration.

7. Restrictions on owners of establishments.--The owner of the establishment shall not-

- (i) maintain a front office and the entire house should appear like a normal residential house;
- (ii) carry out or allow any commercial activity of tours and travel, sight-seeing, transport, handicrafts, cloud kitchen, dine in food facility to other than the residing guests or any other similar activity in or from the establishment;
- (iii) indulge or allow any such activity which adversely affects the privacy and rights of the neighbours and residents of the locality;
- (iv) make misrepresentation to any person in respect of the establishment; and
- (v) indulge in any kind of touting activity.

8. Obligations of the Guest. -The guest shall, among his other obligations, comply with the following namely:

- (a) He shall disclose his correct particulars for making entries in the register maintained by the owner;
- (b) He shall be responsible for his good conduct and behaviour and shall not indulge in any disorderly activity leading to breach of peace, civil and social atmosphere of the locality or create any nuisance to adversely affect the rights of other guests and residents of the establishment;
- (c) He shall not run a separate kitchen in the establishment;
- (d) He shall be responsible for the repair of damage caused by him or by any person whom he permits on the establishment through any of their wilful or negligent act, but not for damage caused by normal wear and tear,
- (e) He shall cooperate fully with the owner of this establishment to maintain the premises neat and clean, to pay charges as due in time and to abide by other rules of the establishment, and
- (f) He shall not allow any other person to stay in the establishment overnight.

9. Redressal of grievance of guest-(1) Where the owner of an establishment makes false representation or representation to the guest in respect of the establishment or fails to provide the food and other facilities or amenities promised to him, the guest may make a written complaint to the prescribed authority along with such documents or material as he relies upon.

(2) A complaint under this policy may be filed by email or post alongwith the permanent address and contact of complainant.

(3) The prescribed authority shall make an enquiry into the complaint and after providing a reasonable opportunity to the owner, either reject the complaint or if the allegations are substantiated, remove the name of the establishment from the directory of this policy.

10. Removal of name from the directory (1) The prescribed authority may in the manner prescribed and by an order in writing, remove the name of an establishment from the directory and revoke its certificate of registration on any of the following grounds, namely-

- (i) if there is change in the ownership of an establishment
- (ii) if its owner is convicted of an offence punishable with imprisonment exceeding one month;
- (iii) if its owner is an undischarged insolvent;
- (iv) if the owner has contravened any of the provisions of this policy or any rule or order made there under, and
- (v) if an establishment adversely affects the privacy and rights of the neighbouring residents.

(2) The action taken under this policy shall not preclude such owner from being prosecuted under this policy and any other law.

11. Notice of removal of name of establishment from directory-Before removing the name of an establishment from the directory, the prescribed authority shall give notice to the owner in the manner and form prescribed, stating the ground on which it proposes to take action, giving him reasonable opportunity of showing cause against it.

12. Publication of list of persons removed from register-The prescribed authority shall publish the names and addresses of the establishments and the owners thereof, whose registration under this policy has been revoked

13. Return of the certificate of the registration- When a certificate of registration has been revoked under this policy, the person holding such certificate shall, within seven days from the date of issue of the order of revocation return it to the prescribed authority.

14. Restoration of Registration- If the prescribed authority is satisfied that there are sufficient grounds for the restoration of the registration of an establishment whose certificate had been revoked, it may, after recording the reasons therefor, order such restoration and issue a fresh certificate of registration, on payment of prescribed fee and completion of other formalities and include in the directory.

CHAPTER III

PRIVILEGES OF ESTABLISHMENTS

15. Establishment not to require licence: Not with-standing anything contained in the Sarais Act, 1867, or any other Act relevant to the subject, for the time, being in force, the owner of an establishment shall not be required to obtain a licence from any authority under the said policy, for the purpose of providing food or lodging services to the guests at his establishment.

16. Establishment not to be treated as commercial unit. (1) Notwithstanding the provisions of any other law for the time being in force, the establishment shall not be treated as a commercial one and shall only be liable to Pay:-

- (a) power and water tariff as applicable to domestic or residential use, and
- (b) property tax as applicable to residential or residential tenanted premises.

CHAPTER IV

APPEAL AND REVISION

17. **Appeal.**- (1) If an owner is aggrieved with an order of the prescribed authority under this policy, he may make an appeal to the appellate authority. Every such appeal shall be preferred to the appellate authority within thirty days of the date of communication of the order:

Provided that the appellate authority may entertain an appeal after the expiry of said period of thirty days if it is satisfied that there was sufficient cause for not filing it within that period.

(2) The appellant shall have a right to be represented by a legal practitioner and the prescribed authority may be represented by such officer or person as the Government may appoint.

(3) On receipt of any such appeal, the appellate authority shall after giving the appellant reasonable opportunity of being heard and after making such enquiry, as it deems proper, dispose of the appeal for reasons to be recorded in writing.

(4) The proceedings before the appellate authority shall be completed within four months.

CHAPTER V

OFFENCES AND PENALTIES

18. **Penalty for not providing facilities to the guests as promised**- Any owner who does not provide services to the guests, as promised, shall be punishable with fine which may extend to five thousand rupees.

19. **Penalty for false statement**- Any owner who wilfully provides false information in the application of registration or furnishes false information or makes a false statement or undertaking or suppresses a material fact with the intention to mislead the prescribed authority, shall be punishable with fine which may extend to ten thousand rupees followed by immediate cancellation of registration of establishment and same will be reported to Police Authorities for appropriate action as per rules.

20. **Certificate not to be assigned**- Any owner who lends, transfers or assigns the certificate of registration or fails to return it on its expiry or revocation, shall be punishable with fine which may extend to twenty thousand rupees followed by immediate cancellation of registration of establishment and same will be reported to Police Authorities for appropriate action as per rules.

21. **Certificate and documents to be shown to the person on demand**- (1) Any owner registered under this policy shall at all times, on demand, produce and show his certificate of registration and any other document required under this Policy to:-

(a) the prescribed authority or any officer duly authorised by him in this behalf; and

(b) any bonafide guest.

(2) Any owner who refuses on demand to show his certificate of registration or documents, or allow it to be read by any of the persons authorised under this policy, shall be punishable with fine which may extend to two thousand rupees.

22. **Penalty for malpractice**- If any owner or any other person to whom this policy may be made applicable, commits a malpractice or contravenes any of the provisions of this policy, for

which no specific penalty has been provided, he shall be punishable with fine which may extend to twenty thousand rupees.

23. Obstructing lawful authorities- An owner who wilfully obstructs or offers any resistance to or otherwise interferes in the discharge of the functions of the prescribed authority or any officer authorised by him in pursuance of this policy or the rules made thereunder, shall be punishable with fine which may extend to twenty thousand rupees.

24. Offences to be cognizable- Notwithstanding anything contained in the Bharatiya Nagarik Suraksha Sanhita (BNSS), 2023 or any amended version of it, every offence punishable under this policy shall be a cognizable offence.

CHAPTER VI

MISCELLANEOUS

25. Notice of changes.- (1) Whenever an establishment for which certificate of registration is held by a person, devolves by inheritance or otherwise upon any other person or undergoes a change in respect of any particular entered in the directory under this policy, such person shall, within sixty days of the date of such resolution or change, give notice in writing of the change to the prescribed authority;

(2) The prescribed authority on receipt of such intimation under this policy, if satisfied, shall make necessary changes in the certificate of registration and the directory maintained by it;

(3) Notwithstanding anything contained in this policy, the prescribed authority may cancel the certificate of registration and remove from the directory, the name of the establishment in whose favour the certificate was issued if the succeeding person is not qualified to be registered under this policy.

26. Power to inspect.-The prescribed authority or any other person authorised by it in this behalf may inspect at all reasonable times, the premises of the establishments registered under this policy.

27. Protection of action taken in good faith- No suit, prosecution or other legal proceedings shall lie against the Government or any person or officer authorised by it or any authority appointed or specified by or under this policy, for anything which is done or intended to be done in good faith, in pursuance of this policy or any rule made thereunder.

28. Power to make rules- (1) The Government may by notification make rules for carrying out the provisions of the policy.

(2) In particular and without prejudice to the generality of the foregoing powers, such rules may provide for all or any of the following matters, namely:-

- (a) the form and manner of application for registration;
- (b) the fees for registration;
- (c) any additional condition required to be fulfilled for registration;
- (d) the constitution of the classification committee;
- (e) the check-list of services and 'amenities at the establishment;

- (f) the categories of classification;
- (g) the form of certificate of registration;
- (h) the format of the directory of establishments;
- (i) the form of maintenance of registers and books by the owner of the establishments;
- (j) the period for which a register shall be preserved by the owner;
- (k) the manner in which the name of an establishment shall be removed from the directory and its certificate of registration revoked;
- (l) the form and manner of notice to establishment before removal of its name from the directory;
- (m) any other matter which is required to be, or may be, prescribed.